

**MINUTES OF THE ONEHUNGA HIGH SCHOOL
BOARD OF TRUSTEES MEETING
HELD ON WEDNESDAY 29 MARCH 2017 AT 6pm**

Present: Fran Mes (Chair), Deidre Shea (Principal), Isabelle Bush (Student Rep), Filip Vachuda (Student Rep), Tony Coughlan (Associate Principal), Tanya Harvey, Sarah Dillaman, Gareth Leadbeater (Associate Principal), Roy Murupaenga, Tim Maifeleni, Kym Amiatu

Apologies: Makalita Kolo, Charlie Forrest

In Attendance:

Lyn Hede (Minute taker)

Fran began by asking all board members to let herself, Deidre or Lyn know about any items they may wish to discuss at the monthly meeting. These requests can be added to the agenda prior to the meeting as it is easier to be prepared with the correct information if everyone knows.

Presentation: Gareth Leadbeater – Results 2016

Gareth presented a series of graphs outlining the results.

Minutes of the Previous Meeting

(circulated and taken as read)

It was moved that the minutes of the previous meeting be accepted.

*Sarah Dillaman / Deidre Shea
Unanimous*

Correspondence

Inwards

Resignations

- Nick Ball
- Kay Mules
- Andy Hancock

NZSTA

- Resource Annual
- Workshop

MOE

- Gazette 3,4,5
- Special Needs Property Modification Report x 3

Outwards

Appointments

- Tracey Gayner – ACE
- Maryam Taghavi - ESOL

It was moved that the inwards correspondence be accepted and the outwards correspondence ratified.

*Deidre Shea / Kym Amiatu
Unanimous*

Principal's Report

(circulated and taken as read)

We will endeavour to summarise and report on our teaching staff ages at the next meeting to see if we are bucking trends there as well!

It was moved that the Principal's Report be accepted.

*Deidre Shea / Roy Murupaenga
Unanimous*

At 6:40pm it was moved that the public be excluded from the following part of the meeting, namely Discipline (PEB). The grounds are that the matters are confidential and the reason is to protect the privacy of an individual (or individuals). This motion is proposed to comply with section 48 of the Local Government Official Information and Meeting Act 1987.

Fran Mes

At 6:45pm it was moved that the Board move out of committee.

Fran Mes

Property Report

No meeting

Financial Report

(circulated and taken as read)

- The budget will be included next month.
- 2016 Accounts will be sent to the auditors on Friday 31 March.

It was moved that the budget as presented last meeting be the final budget which is a deficit budget of \$65,853.00

*Tanya Harvey / Roy Murupaenga
Unanimous*

It was moved that the financial report be accepted.

*Tanya Harvey / Roy Murupaenga
Unanimous*

Policy and Self Review

No meeting

Health and Safety

- The committee has gone through the accident reports. There were no procedural matters.
- An evacuation practice (Fire Drill) was held this month which went well.
- A lock down drill will be carried out during Term Two. Harrison Tew (consultants) will be undertaking staff training early in Term Two. Neighbours will be told about the lockdown drill prior to it happening.

International

The Code of Practice Self Review document was tabled. All required tasks have been completed.

It was moved that the Code of Practice Self Review was tabled and accepted.

*Deidre Shea / Tim Maifeleni
Unanimous*

Students' Report

- Some Y13 students have low engagement with the mentoring period.
- Polyfest was amazing.
- Sport – higher participation of students.
- Netball there are more students interested than adults available for managing teams.
- Daily notices can be confusing as there are too many. Tony will speak to staff about this on Friday.

Strategic Plan

Circulated and taken as read)

It was moved that the Onehunga High School Charter Strategic and Annual Plan 2017 -19 be accepted.

*Deidre Shea / Tim Maifeleni
Unanimous*

This will be sent to the MOE with the Analysis of Variance 2016.

General Business

1. **Funding application:** *(submitted by Clare Kurtovich)*

It was moved that Clare be given approval to apply to the Trusts Community Foundation for the amount of \$3,534.34 (GST exclusive) to purchase Competition Robotics Kits.

Sarah Dillaman / Isabelle Bush
Unanimous

2. **March Roll Return** was tabled

3. **Deidre tabled:**

- **Onehunga Community News:**
Malia Steinmetz (past pupil)
Head Prefects
Breakers visited OHS

4. **Sarah Dillaman** gave her apologies for the April meeting as she will be overseas.

There being no further business the meeting closed at 7.05pm.

The next meeting will be held at 6pm on 26 April 2017.

Signed as a true and correct record

..... *James* BOT Chair

..... *26/4/17* Date