

**MINUTES OF THE ONEHUNGA HIGH SCHOOL
BOARD OF TRUSTEES MEETING
HELD ON WEDNESDAY 28 FEBRUARY 2018 AT 6pm**

Present: Fran Mes (Chair), Deidre Shea (Principal), Emma Tuave and Jacob Ngan-Sue (student reps), Roy Murupaenga, Gareth Leadbeater, Michelle Fasi, Sarah Dillaman, Charlie Forrest

Apologies: Kym Amiatu, Tim Maifeleni, Michelle Heather

In Attendance:

Lyn Hede – Minute taker

Presentation: Meet the Kaitiaki Evenings – Gareth Leadbeater

Gareth began by saying this was a new initiative to enable the relationship to develop earlier between the student, family and Kaitiaki. Gareth gave all board members a copy of the information booklet which had been given to all families at the meetings. The booklets were personalised for each student giving instructions about where to access information regarding their child. This included their log on details. Information booklets for students of families who were unable to attend will be sent home. Positive feedback had been received from families and teachers.

Minutes of the Previous Meeting

(circulated and taken as read)

Matters arising:

Due to the changes in the Education Act C9 USE OF FORCE was reviewed and the committee have made changes which will be sent to STA for approval and discussed at the next meeting. The committee have also drafted a new policy C10 CHILD PROTECTION POLICY which will also be sent to STA for advice.

As Kym is absent this meeting the changes in policy as above will be discussed at the March meeting.

It was moved that the minutes of the previous meeting be accepted.

*Roy Murupaenga / Michelle Fasi
Unanimous*

Correspondence

Inwards

MOE

- Deidre Shea
- Gazette 1, 2, 3

Trip Proposal - Doug Bryan – Robotics

NZSTA - STAnews

Outwards

Appointments - Sisifatea Sete – Teacher Aide

It was moved that the board approve in principle that SymbiOHSis members travel to Kentucky in April for the robotics championship.

*Deidre Shea / Roy Murupaenga
Unanimous*

It was moved that the inwards correspondence be accepted and the outwards correspondence ratified.

*Deidre Shea / Jacob Ngan-Sue
Unanimous*

Principal's Report

(circulated and taken as read)

- Deidre advised that the draft budget had been completed and approval will be sought at the Finance committee's next meeting.
- ERO has confirmed they will be visiting during the second half of the year.

It was moved that the Principal's Report be accepted.

*Deidre Shea / Sarah Dillaman
Unanimous*

Property Report

Gareth advised that two of the students' toilet blocks had been completely refurbished.

Financial Report

(No meeting)

Policy and Self Review

As above

Health and Safety

No significant issues

International Department

(circulated and taken as read)

Adult and Community Education

(circulated and taken as read)

Students' Report

- Year 9 students are integrating well and enjoying being at Onehunga High School

The board members watched the video on the website produced by Year 11 students with comments from Year 9 students.

- Kaitiaki evenings really helped the families to give support to the students. The prefects had enjoyed welcoming families to the evening.

Strategic Plan

- Charter – Strategic and Annual Plan
- ANOVA 2017 (draft)

(circulated and taken as read)

Gareth outlined the revised goals.

The ANOVA is a draft document and the final document will be sent to the MOE when the results are confirmed.

It was moved that the Strategic and Annual Plan be approved.

*Fran Mes / Roy Murupaenga
Unanimous*

General Business

1. Deidre tabled:

- Onehunga Community News articles
- Linda Melrose – Adult and Community Education
- Onehunga-One Tree Hill Rotary Club's scholarship dinner

2. BOT photos on the website need to be updated

3. Committees:

Tim Maifeleni, Michelle Fasi and Murray Saunders will be added to the Past Pupils committee. 2019 will be OHS 60th anniversary celebration.

4. Funding applications

(submitted by Clare Kurtovich on behalf of Chad Coombes)

It was moved that Clare Kurtovich be given permission to apply to The New Zealand Community Trust for the amount of \$3,313.23 (GST exclusive) to purchase a senior scrum machine.

*Fran Mes / Charlie Forrest
Unanimous*

There being no further business the meeting closed at 6:50pm.

The next meeting will be held at 6pm on 28 March 2018.

Signed as a true and correct record



..... BOT Chair

28/3/18

..... Date