

**MINUTES OF THE ONEHUNGA HIGH SCHOOL
BOARD OF TRUSTEES MEETING
HELD ON WEDNESDAY 31 MAY 2017 AT 6pm**

Present: Roy Murupaenga (Chair), Deidre Shea (Principal), Isabelle Bush (Student Rep), Filip Vachuda (Student Rep), Tony Coughlan (Associate Principal), Tim Maifeleni, Charlie Forrest, Gareth Leadbeater (Associate Principal), Tanya Harvey, Sarah Dillaman

Apologies: Fran Mes, Kym Amiatu

In Attendance:

Lyn Hede (Minute taker)

Presentation: Deidre Shea – Community of Learning (CoL)

Deidre gave an overview of the timeline and details of appointments within Te Iti Kahurangi CoL.

Minutes of the Previous Meeting

(circulated and taken as read)

It was moved that the minutes of the previous meeting be accepted.

*Roy Murupaenga / Tim Maifeleni
Unanimous*

Tanya asked if we needed to fill the vacancy after Makalita Kolo left the board. The board have co-opted two members since the election so numbers wise it isn't necessary at this point.

Correspondence

Inwards

Resignation

- o Brendan Agnew
- o Swe Ling Ang

Staff

- o Heidi Weightman
- o Tim Noyce
- o Jacek Krzyzosiak
- o Angie Wilson

NZSTA - News May 2017

MOE

- o Gazette 7, 8, 9
- o Carlson School and Sunnyside School

Outwards

Appointments - Michael Phillips

It was moved that the inwards correspondence be accepted and the outwards correspondence ratified.

*Deidre Shea / Tim Maifeleni
Unanimous*

Principal's Report

(circulated and taken as read)

It was moved that the Principal's Report be accepted.

*Deidre Shea / Charlie Forrest
Unanimous*

At 6:30pm it was moved that the public be excluded from the following part of the meeting, namely Discipline (PEB) and Staffing (PEB). The grounds are that the matters are confidential and the reason is to protect the privacy of an individual (or individuals). This motion is proposed to comply with section 48 of the Local Government Official Information and Meeting Act 1987.

Roy Murupaenga

At 6:40pm it was moved that the Board move out of committee.

Roy Murupaenga

Property Report
Nothing to present

Financial Report
(circulated and taken as read)

Roy thanked Deidre and Craig for the work they had done on updating the finance policy and procedures.

It was moved that the suggested changes to the Finance Policy and Procedures be approved.

Tm Maifeleni / Deidre Shea
Unanimous

It was moved that the financial report be accepted.

Roy Murupaenga / Sarah Dillaman
Unanimous

The Auditors have completed the audit. Deidre and Roy have checked through it and will seek Craig's advice.

The completed Audit documents were tabled and sent to MoE.

Support staff holiday pay won't affect OHS significantly. It affects annualised salaries.

Policy and Self Review
No meeting

Health and Safety
No meeting

International
(nothing to report)

Students' Report
(circulated and taken as read)

- o Gareth advised that the toilets were cleaned twice a day. They had all been painted and repaired. Gareth said that we need the students' support to maintain this standard. If students see any damage please tell Mrs Walpole so that it can be repaired as quickly as possible.
- o Students are excited about the ball.
- o Three way conversations were very positive with good feedback.

Strategic Plan
(nothing to report)

General Business

1. Deidre tabled:

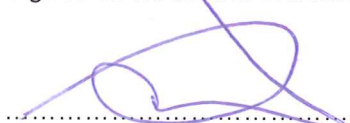
- o **Regional Culinary competition** – all students were placed or won their competitions
- o **PPTA** – staffing in schools getting older
- o **The Shed** – Construction School
- o **Cripple of Inishmaan** – Dolphin Theatre – Thomas Campbell
- o **Onehunga Community News:**
 - Peseta Sam Lotu-liga mentioned Minister Nikki Kay's visit to OHS
 - Drama – Oliver and Cripple of Inishmaan

2. **Sarah Dillaman** gave her apologies for the June meeting as the Drama Department show will be on.

There being no further business the meeting closed at 7.26pm.

The next meeting will be held at 6pm on 28 June 2017.

Signed as a true and correct record


..... BOT Chair

28-6-17
..... Date